

BRITISH COLUMBIA RODEO ASSOCIATION

Keeping the Cowboy Way Alive

BCRA Office
Jaime Macdonald
250-267-4608
bcrodeoassn@gmail.com

***Thank you for hosting a BCRA Rodeo,
your support and dedication to Keeping
the Cowboy Way Alive is greatly
appreciated!***

All necessary forms to host a BCRA are included in this package, along with when to submit documents and paperwork.

What to Submit to the BCRA

Approval Form & Fee

(Please email or mail your approval form & mail your approval fee to bcrodeoassn@gmail.com 1633 Dog Creek Road, Williams Lake V2G 3H5)

Ground Rules

Co-Approval Form (optional)

Proof of Insurance

Poster Information

The BCRA will provide your committee with 30 complimentary posters to promote your rodeo within your community

***Please ensure you have submitted your Approval Form & Fee, Ground Rules, Co-Approval Form & Poster Information to the BCRA a minimum of 60 days prior to your rodeo. Please send proof of insurance prior to your rodeo.**

Local Entries

Please submit your Local Entries to the BCRA Office on the Tuesday prior to BCRA entry day.

Day Sheets

Please submit your local sponsors, contract acts & local events the Monday prior to your rodeo. Please note all contract acts must hold a BCRA non-contestant card these can be purchased through the BCRA office.

FIRST AID ATTENDANTS, EQUIPMENT AND TRANSPORT REQUIREMENTS

In order to meet the insurance requirements of the Association, the BCRA requires that the Host Committee provides and has the following onsite (in the immediate vicinity of the rodeo arena) during all performances and slacks.

The minimum requirement for personnel is either a Qualified Personnel or a Trained Paramedic (as identified below)

Qualified Medical Personnel:

**Registered Nurses and Nurse Practitioners
Paramedics & Emergency Medical Technicians
Physician Assistants**

Trained Paramedic:

**Primary Care Paramedic
Advanced Care Paramedic
Critical Care Paramedic**

First Aid Equipment

Based on a risk assessment of rodeo events, the BCRA requires that a Host Committee must also have onsite (in the immediate vicinity of the rodeo arena) the following first aid and emergency equipment:

ETV Equipment:

1 Spineboard , 7 Velcro Straps for spineboard, 2 Stiffneck Collar Select (adjustable hard cervical collars), 3 Emergency blankets
2 Vomit bags, Defibrillator (additional)

Respiratory Care:

Portable oxygen therapy unit consisting of:

A cylinder containing compressed oxygen, Regulator with pressure gauge and flow meter, Wrench
Non-rebreather mask, Nasal Cannula, Oropharyngeal airway set

Level 2 First Aid Kit

10 Abdominal Dressings (8"x10"), 24 Sterile Gauze Pads (4"x4"), 12 Triangular Bandages, 4 Pressure Dressings (4"x6")
1 Splinter Forceps (4 ½"), 1 Pocket Mask, 150 Assorted Adhesive Bandages, 4 Adhesive Tapes (1"), 2 Adhesive Tapes (2")
40 Antiseptic Wipes (Benzalkonium Chloride/BZK), 6 Elastic Bandage Rolls (7.5 cm x 4.5cm), 2 Biohazard Bags
200 Non-Sterile gauze (3"x3"), 1 Esmarch, 24 Conforming Gauze (3"), 1 Wood Splint (2" x 11 ½")
2 wood Splints (2" x 9 ½"), 1 Saline (500ml), 1 Green Soap (50ml), 1 First Aid Record Book (10 pages)
1 Pencil, 6 Patient Assessment Charts, 1 Penlight with Batteries, 18 Pairs of Latex-Free Gloves
1 Pair of Scissors, 1 First Aid Pocket Guide, 3 Blankets (wool blend)

Emergency Transport Requirements

Emergency Transportation is not required onsite if the nearest medical facility (must be open and staffed with medical personnel during all performances and slacks) is within 15 minutes surface travel time of the Rodeo Arena

Emergency Transportation must be onsite (in the immediate vicinity of the rodeo arena) where the nearest open and staffed facility is greater than 15 minutes surface travel time from the Rodeo Arena.



BRITISH COLUMBIA RODEO ASSOCIATION

APPROVAL SHEET

Please return, duly signed, at least 60 days prior to date of rodeo

Name of Rodeo _____

Sponsoring Organization(s) _____

Rodeo Dates _____ Performance Date: _____ Time: _____

Performance Date: _____ Time: _____

Performance Date: _____ Time: _____

Slack Date: _____ Time: _____

Date & Time BCES is open and Call Back time to be determined by BCRA office once dates are submitted.

Local Entry Date & Time _____ Local Entry Phone No. _____

Stock Contractor: _____ Timed Event Sub-Contractor: _____

Timed Event (CR, SW, BAR, JBAR, TR) Stock Charge Cheque payable to: _____

Arena Director: _____ Announcer: _____

Rodeo Secretary requested (to be supplied by BCRA): _____

Rodeo Approval Fees (Approval Fees + GST are due with submission of Rodeo Approval):

Approval Fees: # of days _____ * \$75.00 per day = _____

Total Approval Fees \$75+5%GST: _____ (2 day rodeo \$157.50 / 3 day rodeo \$236.25)

(If you request a slack performance, you will be required to pay \$100 which is half of the officials slack wage. This fee will be included on your committee invoice at rodeo time)

MAJOR EVENTS	PURSE	ENTRY FEES (OFFICE)	MINOR EVENTS	PURSE	ENTRY FEES (OFFICE)
Bareback	\$		JR Steer Riding	\$	
Saddle Bronc	\$		JR Barrel Racing	\$	
Bull Riding	\$		JR Breakaway Roping	\$	
Tie Down Roping	\$		PW Barrel Racing (optional)	\$	
Steer Wrestling	\$		Ladies Goat Tying (optional)	\$	
Ladies Barrel Racing	\$		JR Goat Tying (optional)	\$	
Breakaway Roping	\$		PW Goat Tail Tying (optional)	\$	
Team Roping	\$		JR Pole Bending (optional)	\$	
			PW Pole Bending (optional)	\$	
			Miniature Bronc Riding (optional)	\$	
			Ranch Bronc Riding (optional)	\$	
			Novice Bareback (optional)	\$	
			Novice Saddle Bronc (optional)	\$	
			Novice Bull Riding (optional)	\$	
TOTAL MAJOR EVENTS	\$		TOTAL MINOR EVENTS	\$	

Other Local Events	Purse	Fees	S/C	Other Local Events	Purse	Fees	S/C
_____				_____			
_____				_____			
_____				_____			

TOTAL (Local Events): _____

*Local Events are subject to a \$6.00 Judges and \$1.00/run electric eye fee.

**New Rodeos to the BCRA require one-half (1/2) of prize money up front a week before entry dates.*

Prize Money guaranteed by: _____

BCRA Liability Insurance: Yes _____ No _____

(If No, proof of Insurance Policy must accompany approval form and the policy must include the "BCRA" as additional insured)

PLEASE MAKE SURE YOUR STOCK CONTRACTOR HAS THEIR OWN LIABILITY INSURANCE.

At the discretion of the BCRA Board of Directors, if the rodeo does not have enough entries and is not economically feasible for the committee, (the rodeo has to be cancelled), the BCRA Board has the option of asking the rodeo committee to cover the loss of officials' and / or Entry system expenses.

Local entries must be taken by local rodeo office, and submitted to BCRA office prior to entry closing time. BCRA members must enter through BCRA central entry office only. **Local entries are considered residents of British Columbia.** BCRA rodeo committees are able to feature as many non-member local entries as they want and up to six (6) BCRA members in a specific performance. BCRA members can only be featured once per year. Featured local and member contestants are added to the rodeo performances after draw is done and will increase the number of competitors in that event for that performance. **Local entry fees are to be guaranteed by the sponsoring rodeo committee. The Committee will be invoiced for all local entries.**

The management of each Association approved rodeo shall be required to provide adequate first aid transport and adequate first-aid facilities on the grounds for all performances and competitions incidental thereto, including slack, or competitions held at times other than before a paying audience. To be considered adequate, it is mandatory that Emergency Medical Assistants qualifications or higher be in attendance. See appendix A for further description.

ALL BCRA MAJOR SPONSORS' PRODUCTS ARE TO BE USED/FEATURED. Beer gardens and other food and beverage sales are not mandatory at BCRA approved rodeos; however, if activities of this nature are held, the BCRA requires you to use sponsors' products exclusively in support of their sponsorship and our association.

BCRA Day Sheets: (BCRA Office supplies originals) Committee to do copies for the spectators.

I, the representative of _____ wish to hold a BCRA approved rodeo on the above dates, and agree to abide by all the rules listed above and bylaws of rodeo as stated in the BCRA rulebook.

Please note that as per the BCRA Rule Book all Rodeo personnel (volunteers, paid, contract) who will be within proximity of the Rodeo Arena must be dressed in Western attire including long sleeve shirt (collar and cuffs), cowboy hat, 1 hour prior to each performance and slack

Please ensure that proper representative signs approval as he/she will be receiving all information pertinent to rodeo.

Dated _____ Signature _____

BCRA Representative _____ Rodeo Committee Chairman _____

Address **1633 Dog Creek Road, Williams Lake, BC** Address _____

Phone: 250-267-4608 Email:bcrodeoassn@gmail.com Phone No. _____ Email: _____

(Approvals are subject to refusal if all blanks are not completed.)



British Columbia Rodeo Association

1633 Dog Creek Road, Williams Lake, BC. V2G3H5

Telephone: (250) 267-4608

Email: bcrodeoassn@gmail.com

Website: www.rodeobc.com

POSTER SUBMISSION FORM

Each committee will receive 30 complimentary rodeo posters to promote their rodeo within their community. Please ensure you have provided your address for poster delivery on this form. If you require more posters, please get in touch regarding pricing. Thank you!

YOUR INFORMATION	
Association Name	
Rodeo Location	
Rodeo Dates	
Performance Times	
Featured Performances	
Sponsored By	
Any local events/parades/dances	
Ticket Information (prices, where to get tickets etc)	
Other Info. To be advertised	
Local Entries: Date / Time / Phone #	
Address to mail posters to:	
MUST BE SUBMITTED WITH YOUR APPROVAL FORM	





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GROUND RULES

Please list any ground rules you will need to have in effect at the time of your rodeo below and send in with your approval form. These ground rules will be published to our contestants via social media and our website.





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CO-APPROVAL APPLICATION FORM

This application is to be filled out by those Committees hosting a BCRA approved rodeo and would like to have their BCRA rodeo co-approved with another rodeo association.

NAME OF RODEO: _____

RODEO DATES: _____

NAME OF ASSOCIATION WISHING TO CO-APPROVE WITH: _____

THE (NAME OF YOUR RODEO) _____ WISHES TO HAVE OUR BCRA RODEO CO-APPROVED WITH THE ABOVE NAMED RODEO ASSOCIATION.

SIGNATURE: _____
(Rodeo Chairman)

DATED: _____

List of Associations to Co-approve with:

PWRA ~ Pro-West Rodeo Association, Washington

NPRA ~ Northern Pro Rodeo Association, Washington & Oregon

BRC ~ Bull Riders Canada

PLEASE RETURN THIS FORM TO THE BCRA OFFICE, ALONG WITH YOUR APPROVAL FORM.

